

## Lower Heyford Parish Council

### Minutes of the meeting of the Village Hall Relocation Committee held on Monday 14 July 2008 at 7.30pm at Kizzys, Heyford Wharf.

**Present** – Mr P McLaughlin – PC (Chair), Mr D Dare – PC, Mrs D Ball – PC, Mr D Osborne-Mackie – PF Trustee, Mr J Cheesman – independent, Mr D Nesbitt – Mill Lane resident, Mr B Varney - PFMC & Mrs S Varney- independent.

**Apologies** – none

1. **Terms of reference** - draft terms of reference were tabled and discussed and agreed with the addition of *A quorum will consist of at least 4 members 2 of whom will be parish councillors.* It was stressed that all non-parish council members on the committee did not have voting rights but that a consensus of opinion would always be strived for. In addition the delegation of decision making by the Parish Council to the committee ensures that no action will take place with regard to the relocation of the village hall without decisions from this committee. The revised terms of reference were proposed for adoption by Mr McLaughlin seconded by Mr Dare and unanimously approved.
2. **Declarations of interest** – none
3. **Minutes of last meeting** – an alteration was proposed by Mr Dare on item 14b - the site numbering was reversed to indicate the Bromeswell Field as being the favourite option and an addition made to indicate that *the Bromeswell Field site was strongly preferred as the favourite option.* Seconded by Mrs Ball and unanimously approved as a true record of the meeting once amended and signed by the Chair.

#### 4. **Consultants brief for Feasibility Study**

The Chair presented the draft feasibility study and Mrs Ball proposed it be accepted with the addition of -

- the reversal in order of the two sites
- a sentence advising that the PC own a parcel of land adjacent to Freehold Street outright
- that the option of using any hall as a primary school &/or preschool in the daytime be added.

Mr McLaughlin seconded this proposal and it was unanimously approved.

It was agreed that quotes for the work in the brief should be obtained as soon as possible. Clerk to contact ORCC re possible contractors. **Action: Clerk**

The Parish Plan is currently putting together questions re the village hall for its questionnaire – Mr Dare would ascertain what these were as it was felt vital that the two projects worked together. He also agreed to draft an article on the current situation with the relocation etc for circulation in the village.

**Action: Mr Dare.**

The Parish Council have allocated £500 towards the cost of the feasibility study and further funding will be sought once quotes are received. The money raised by the parish in the past had been used to pay legal fees on the sale of the hall but it was pointed out that all the funds from the sale of the hall would be allocated to the new hall subject to Charity Commission approval. Mr Dare was holding £155 from the Micron Theatre production for the relocation project.

It was advised that Corpus Christi had agreed verbally to the proposed site for the Rural Exception Site and Village Hall on the Bromeswell site however there was an issue of flooding on this site that needed to be looked into.

## 5. Update

Mrs Ball advised that the sale of the old village hall had not yet been completed. Corpus Christi were looking into which of the two original purchasers may be in the best interest of the village at present despite the Trustees request to sell the hall to the Jehovah Witnesses.

The Clerk tabled notes of her discussion with Rocky Sharrock at Fields in Trust and suggested that a meeting with him may be beneficial as he is aware of the legal situation with regard to the use of the field etc. The committee requested the Clerk to set up a date for a meeting with him as soon as possible to be held in the Sports & Social building with the Trustees of the field present. **Action: Clerk**  
It was confirmed that the trustees of the field were all up to date as new trustees had been appointed as required. In addition the Clerk would collect all the relevant paperwork together – conveyance, lease etc for future information.

**Action: Clerk**

It was advised that a parish council meeting with OCHA & the ORCC Rural Housing Enabler would take place on 21 August at 7pm at Kizzy's to bring the parish up to date on the work being undertaken by them with regard to a possible rural exception site in the village.

6. Any Other business – none

7. Date of next meeting – to be arranged once Fields in Trust meeting confirmed.

The meeting closed at 9pm.

Signed..... Date.....